

**VILLAGE OF PALMYRA BOARD OF TRUSTEES**

**REGULAR MEETING**

May 20, 2019 6:30 p.m.

**ROLL CALL:** Present: Mayor Husk, Trustees Luke, Perry, and Nolan and Attorney Williams. Trustee Warters excused.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

**REPRESENTATIVES FROM AMERICAN LEGION POST #120**

**RE:CENTENNIAL CELEBRATION** – Mr. David Borland, J.R. Hickey Post 120 Commander came before the Board to bring them up to date on the upcoming event slated for August 24 and 25<sup>th</sup> for the James R. Hickey Post 120 Centennial Celebration. The American Legion is celebrating its 100<sup>th</sup> year as well as our local Post. Mayor Husk offered the Legion the Village's support in their efforts for a successful event.

**APPROVAL OF ABSTRACT:** Motion was made by Trustee Nolan, second by Trustee Luke for approval of Abstract #12B, vouchers 1070-1102 and 1107-1124 for \$55,383.92. Vote, 3 ayes. CARRIED. (Trustee Perry- in hall)

**APPROVAL OF MINUTES:** Motion was made by Trustee Nolan, second by Trustee Luke to approve the minutes from May 6, 2019 noting that Trustee Luke abstained from the minute approval as she was absent from the April 22 meeting. Vote, 4 ayes, CARRIED.

**CORRESPONDENCE/ANNOUNCEMENTS:**

- Email: J Katko – regarding high water levels in Lake Ontario
- Annual Water Quality Report – this year being printed in actual Pennysaver; high copper level abatement; perhaps an article in paper a good idea
- Harbor Host program once again underway, in need of more volunteers

**TRUSTEE REPORTS**

**Trustee Luke** reported briefly about the Terminal wall and Canal Trail grant. They are planning another meeting.

**Trustee Nolan** reported on the WCWSA and engineers to hear an update about the joint WWTP, it is progressing quickly and the work schedule will soon be looked at closely. Another meeting is being planned with finance.

He also shared the monthly operating report for the water and wastewater plants; said report will remain on file in the office of the Clerk Treasurer.

**Trustee Perry** – no report.

**Trustee Warters** – excused.

**Attorney Williams**- no report.

**Mayor Husk** reported a packet ready to go to Palmyra Missouri as they requested for a future celebration they will be having. NYSEG will begin work on a gas main replacement on Tremont Street. He shared information about a Canal Corp meeting on 6/4, 11:30 am at Palmyra Town Hall about future plans for the Aqueduct Park Rehabilitation. Some of the auction sales were:

Porter cable saw \$15.00, CH&P water pump \$30.00, Storage table \$5.00, 10 Bicycles \$55.00, Aerow truck body tarp sys \$300.00, Snow fence \$10.00, fuel pump \$5.00, Homelite generator \$5.00, gazebo on cart \$50.00, Ford Sup[er duty 8ft PU box \$2750.00, 1993, Chevy 3500 dump truck \$2,450.00, 2001 Mack S/A brush truck \$8000.00

**NEW/OLD BUSINESS:**

**BUDGET TRANSFER FROM WATER CONTINGENCY F1990.4 TO F1680.4 FOR BADGER SOFTWARE CLOUD UPGRADE**

Motion was made by Trustee Perry, second by Trustee Nolan to authorize a transfer from Water Contingency F1990.4

to F1680.4 Water Data Processing not to exceed \$7295.00 for the new Badger Water Meter Cloud upgrade. Vote, 3 ayes. CARRIED.

**YEAR END BUDGET TRANSFERS:** Motion was made by Trustee Perry, second by Trustee Nolan to authorize the Clerk Treasurer to make any necessary year end budget transfers to balance any line item. (The list of transfers will be provided for inclusion in the minutes by the June 17 or July 1 meeting.) Vote, 3 ayes. CARRIED.

**RESOLUTION TO AUTHORIZE AN INCREASED TRANSFER OF WATER/SEWER FUNDS TO THE RESPECTIVE RESERVES; DISCUSSION REGARDING A POLICY FOR BALANCES IN WATER AND SEWER** – Motion was made by Trustee Nolan, second by Trustee Perry to transfer \$500,00 from water to water reserves (H3) , and \$400,000 from sewer to sewer reserves (H4). Vote, 3 ayes. CARRIED. Further discussion about a reserve policy was tabled.

**NEW ELECTION LAW AND ITS IMPACT:** Clerk Lynch distributed copies of the changes to the Election Law. Employees are allowed upto three hours at their superintendent’s discretion (beginning or end of shift) in which to vote without losing pay. Employers must post this law ten days in advance of ANY election and registered employees must notify their supervisor of their intent at least two days before the election.

**MINIMUM WAGE INCREASE:** To correct an oversight in the budget for 2019-2020, motion by Trustee Perry, second Trustee Nolan to approve bringing Margaret Tracy, the Highway Seasonal position and Eric Schmid upto minimum wage rates in June and Jan 2020, increased costs will be about \$1800. 4 ayes. CARRIED.

**MOTION ADOPTION OF THE TAX LEVY:** Motion was made by Trustee Nolan to adopt the following tax levy:

**TAX LEVY**

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the rolls prepared and verified by the assessors for the 2019-2020 fiscal year.

RESOLVED that there be levied and assessed against the real property of the Village of Palmyra the following sums for Village government and other charges for the fiscal year 2019-2020 a tax rate of \$12.98 per thousand of assessed valuation.

**TAX RATE CALCULATION:**

$$\frac{\text{General Fund Tax Levy X \$1,000} = \$1,516,488 \text{ X } \$1,000}{\text{Assessed Valuation} \quad \quad \quad \$116,832,737}$$

\$12.98 Thousand

General Fund Levy (A980-A1001) \$1,516,488

Omitted Taxes of Previous Years

Excess on Roll

Total Taxes for Current Budget \$1,516,488.00

Delinquent Water Rents & Charges (A250/A630) \$ 51,720.84

Delinquent Sewer Rents & Charges (A250/A630) \$ 43,182.33

Delinquent Special Assessments (A250/A630) \$

Total Real Property Taxes & Other Charges on Roll \$1,611,391.17

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Second by Trustee Perry. Vote, 3 ayes. CARRIED.

**TAX WARRANT:** Trustee Perry moved to authorize the Village Treasurer to execute the following tax warrant:

TO: Alicia M. Lynch  
Village Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of \$1,608,398.06 for the following purposes:

For the current Budget	\$ 1,516,488.00
For Omitted Taxes of Previous Year	\$
For Charges for Services	\$
For Releived Water Rents & Charges	\$ 51,720.84
For Releived Sewer Rents & Charges	\$ 43,182.33
For Special Assessments	
TOTAL	\$1,611,391.17

YOU ARE FUTHER COMMANDED to receive and collect such sums without additional charge between the first day of June and the first day of July, 2019, both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof until paid.

YOU ARE FURTHER COMMANDED to return the tax roll and warrant to the village clerk on or before the first day of November, 2019, and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid.

\_\_\_\_\_  
MAYOR

DATED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk

Second by Trustee Nolan. Vote 3 ayes. CARRIED.

**ADJOURNMENT:** Motion was made and seconded at adjourn at 7:20 p.m.  
CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Clerk Treasurer

