

**VILLAGE OF PALMYRA BOARD OF TRUSTEES**

**REGULAR MEETING**

May 20, 2013 7:00 p.m.

**PRESENT:** Mayor Piccola, Trustees Husk, Luke, Nolan and Perry, and Attorney Williams.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

**APPROVAL OF MINUTES:** Motion was made by Trustee Husk, second by Trustee Nolan to approve the minutes from May 6, 2013 noting that the Ability Bike Tour does not have to be re-routed just other arrangements made for their dinner. Vote, 4 ayes. CARRIED.

Motion was made by Trustee Perry, second by Trustee Husk to approve the minutes from May 8, 2013 as corrected. Vote, 4 ayes. CARRIED.

**APPROVAL OF ABSTRACT #12B:** Motion was made by Trustee Perry, second by Trustee Luke to approve payment of Abstract #12B Vouchers 909-941 for \$55,673.30. Vote, 4 ayes. CARRIED.

**CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION:**

- Invitation to Palmyra Community Library luncheon for the first Dixie Prittie Award ceremony, Barb and Irma Callens, Dick Kirchhoff, Dot Manske, and Pic Schade
- Genesee Valley Regional Olympics at Pal-Mac High School last Friday was quite an event, 21 different schools participated
- Notice from the NYS Public Service Commission the 315 area code is going to run out of numbers by 2015
- Workplace Violence Training 9:00 at Village Hall, June 6, 9:00 a.m.
- Notification from HomeServe regarding their solicitation for Water Service Line Coverage

**TRUSTEE REPORTS**

**Trustee Husk** asked if the Workplace Violence Training is mandatory for all employees. The Clerk Treasurer will check with DOL. He plans on attending either way.

**Trustee Luke** reported that there were a total of nine vendors at the Community Garage Sale; the food vendor said there was a steady flow of customers and they are interested in coming back to do the fall sale. Performance agreements have been sent out for the summer concert series. Trustee Luke spoke to Bill Campbell about moving the clothing donation box that is in their parking lot; they would prefer not to move it but suggested that they would block access to the back. There is a problem with that arrangement as the homeowners on Claremont are responsible for mowing the grass on that side of the fence and by blocking it off, the homeowner will not be able to mow. Trustee Luke will go back to discuss with the Bill Campbell.

The Village has scheduled a jazz performer in the park during the same weekend as the Gus Macker Tournament. Tournament organizer Vicky Record wondered if the Village would consider moving her performance to the Fairgrounds. After discussion, it was agreed that the performance is better off left in the park.

**Trustee Nolan** reviewed the monthly operational report for the water and wastewater treatment plants. The report will be on file in the office of the Clerk Treasurer.

**Trustee Perry** – no report.

**Attorney Williams** - no report.

**Mayor Piccola** reviewed the report from Hwy. Supt. Boesel highlighting that the Municipal Auction broke another record with \$4.9 million in sales. The larger pieces of Village equipment sold as follows:

2012 Ford F350	\$ 25,750.00
2011 Caterpillar 930H	\$127,500.00

Caterpillar quick coupler forks	\$ 4,000.00
2012 Bobcat E42 mini excavator	\$44,000.00
2012 Bobcat 48" ditching bucket	\$ 3,000.00

The proceeds of these pieces of equipment will offset the cost of the new equipment already purchased.

Motion was made by Trustee Nolan, second by Trustee Luke to approve the contract for engineering services from MRB Group for the Park Drive Project for \$3500. Vote, 4 ayes. CARRIED.

The Phase II Archeological Study on the Park Drive property will be done next week; the village will be doing the excavating.

**NEW/OLD BUSINESS:**

**INVITATION FOR MEMORIAL DAY PARADE:** An invitation has been received from the American Legion for the Board to participate in the Memorial Day parade. The line up starts at the Primary School at 8:30 am on Monday the 27<sup>th</sup>. Mayor Piccola, and Trustees Luke, Husk and Perry will be participating.

**FIRE DEPT./CO. REQUEST FOR BOOT DRIVE:** The Fire Company has notified us of their Boot Drive on Route 31/Route 21. They say they are going to buy dress uniforms with the funds raised.

**REQUEST FROM PALMYRA COMMUNITY LIBRARY:** The Palmyra Community Library would like permission to have a walking tour of the Village Cemetery with Phil Opdyke attempting to call owls on July 22<sup>nd</sup> at 8:00 p.m. and fishing in the Marina on July 18<sup>th</sup> in collaboration with Tom Schmandt, Athletic Director Pal-Mac HS. Motion was made by Trustee Nolan, second by Trustee Luke to approve both events. Vote, 4 ayes. CARRIED.

**REQUEST FOR EVENTS AT FAIRGROUNDS (8):** Motion was made by Trustee Nolan, second by Trustee Husk to approve the following events at the Fairgrounds:

- Special Olympics Pal-Mac School parking on May 17
- 4-H Horse Program, May 18<sup>th</sup>, June 1, July 13-14<sup>th</sup>
- Relay for Life, June 7&8
- Fingerlakes Travel Trailers Club camping, June 7-9
- Gus Macker Basketball tournament, June 14
- Hill Cumorah Pageant camping, month of July
- Canal Town Days festival parking, Sept. 14-15
- Golden Olympics, Sept. 7

Vote, 4 ayes. CARRIED.

**TAX LEVY:** Motion was made by Trustee Nolan, second by Trustee Perry to adopt the following tax levy:

**TAX LEVY RESOLUTION**

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the rolls prepared and verified by the assessors for the 2013-2014 fiscal year.

RESOLVED that there be levied and assessed against the real property of the Village of Palmyra the following sums for Village government and other charges for the fiscal year 2013-2014, a tax rate of \$12.20 per thousand of assessed valuation.

**TAX RATE CALCULATION:**

$$\begin{aligned} &\text{General Fund Tax Levy X } \$1,000 = \underline{\$ 1,384,299.00} \text{ X } \$1,000 \\ &\text{Assessed Valuation } \$113,467,102 \\ &= \\ &\text{Tax Rate: } \$12.20 \text{ Per Thousand} \end{aligned}$$

General Fund Levy (A1001 A250/A980)	\$ 1,384,299.00
Omitted Taxes of Previous Years	.00
Excess on Roll	
Total Taxes for Current Budget	
Delinquent Water Rents & Charges (A250/A630)	\$ 55,182.16
Delinquent Sewer Rents & Charges (A250/A630)	\$ 51,351.74
Delinquent Special Assessments (A1030 A250/A980)	\$ 6,007.70
Total Real Property Taxes & Other Charges on Roll	\$
<b>TOTAL</b>	<b>\$ 1,496,840.60</b>

Vote, 4 ayes. CARRIED.

**TAX WARRANT:** Motion was made by Trustee Nolan, second by Trustee Luke to instruct the Clerk Treasurer to execute the following tax warrant:

To: Alicia M. Lynch, Village Clerk Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of **\$1,496,840.60** for the following purposes:

For the Current Budget	\$1,384,299.00
Omitted Taxes of Previous Years	.00
For Charges for Services	
For Releived Water Rents & Charges	\$ 55,182.16
For Releived Sewer Rents & Charges	\$ 51,351.74
For Special Assessments	\$ 6,007.70
<b>TOTAL</b>	<b>\$ 1,496,840.60</b>

YOU ARE FURTHER COMMANDED to receive and collect such sums without additional charge between the first day of June and the first day of July, 2013, both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof until paid.

YOU ARE FURTHER COMMANDED to return the tax roll and warrant to the Village Clerk on or before the first day of November, 2013 and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid.

\_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk Treasurer

Vote: 4 ayes. CARRIED.

**RECOMMENDATION FROM MICROENTERPRISE LOAN COMMITTEE:**  
Motion was made by Trustee Perry, second by Trustee Nolan to approve the \$15,000 MicroEnterprise Loan to Cynthia Kukupka for building improvements following the same guidelines as her previous loan. Vote, 4 ayes. CARRIED.

**SMOKING POLICY:** The Board discussed the Smoking Policy that was passed by the Town Board. The Board instructed the Clerk to amend that policy to be used by the Village after approved by both unions.

**EXECUTIVE SESSION:** Motion was made by Trustee Perry, second by Trustee Nolan to enter executive session for real property negotiations and possible litigation on the properties that underwent the fire at 7:40 p.m. Vote, 4 ayes. CARRIED.

**PUBLIC SESSION:** Motion by Trustee Perry, second by Trustee Husk to move back into public session with no action having taken place at p.m. Vote, 4 ayes. CARRIED.

**METER DISCREPANCY:** Motion was made by Trustee Perry, second by Trustee Husk, to approve the meter discrepancy billing for Les Mahnke and Bob Catchman as recommended by the Clerk Treasurer. Vote, 4 ayes. CARRIED.

**ADJOURNMENT:** Motion by Trustee Perry, second by Trustee Husk to adjourn at 8:15 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch,  
Clerk Treasurer