

**VILLAGE OF PALMYRA BOARD OF TRUSTEES**  
**REGULAR MEETING**  
 June 1, 2020 6:30 p.m.

**ROLL CALL:** Present: Mayor Husk, and Trustee Nolan in attendance and Trustees Luke, Perry, and Warters and Attorney Williams by video conferencing as well as Caroline Grasso from *The Times of Wayne County*. Property owner Robert Updike also in attendance.

**REGULAR MEETING**

**ROBERT UPDIKE:** Since Mr. Updike addressed the Board last in March, he met with WCWSA once again to discuss several options to solve the problem of his cottage “sinking” as it is located over our raw water line. They looked at re-routing the line, cantilevering the house foundation, putting funds in escrow in cover different types of repairs and moving the house. They felt that actually moving the house would be the best solution. Brian Bieda came out and marked out the exact location of the pipe and verified by actually excavating to expose some of it which also verified the depth of it.

As a result, Mr. Updike was able to see just how much the house needed to be moved and in which direction. (east and south). He reviewed his drawings to explain how it was done so the Board could determine if it would be acceptable. According to Marty Aman, WCWSA, this location would be acceptable with just one corner of the house being a little close. His next step will be to go forward before the Town of Canandaigua for approvals of a variance.

Motion was made by Trustee Nolan, second by Trustee Perry, to approve the amended/modified easement for the proposed new location of Mr. Updike’s house contingent upon written, favorable confirmation from WCWSA that new location is acceptable. Vote, 4 ayes. **CARRIED.** The easement can be modified according to Attorney Williams but it would be helpful if he was able to look at the site engineer’s drawings once completed.

**APPROVAL OF MINUTES:** Motion was made by Trustee Nolan, second by Trustee Perry to approve the minutes from May 18, 2020. (noting that Trustee Luke was in attendance, but this was shown to already be included) Vote, 4 ayes, **CARRIED.**

**CORRESPONDENCE/ANNOUNCEMENTS:** The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- Raw water line breaks on E. Foster and Johnson St.
- Complaint regarding grounds condition at Cemetery
- Complaint about Fire House alarm at noon
- County Tax program – working to corrects problems
- Year End Budget Transfers to be included in minutes
- Rev and Exp. Reports were distributed to Board members

**NEW/OLD BUSINESS:**

**YEAR END BUDGET TRANSFERS:** The following budget transfers as previously approved at May 18 meeting were as follows:

<b>GENERAL FUND</b>			
<b>ACCT ID</b>	<b>ACCOUNT DESCRIPTION</b>	<b>TRFR/INCR.</b>	
<b>TO</b>		<b>AMOUNT</b>	<b>FROM</b>
A -1010-1	TRUSTEES-SALARY & WAGES	177.00	<b>A9010.8</b>
A -1210-1	MAYOR SALARY & WAGES	56.00	<b>A9010.8</b>
A -1210-4	MAYOR - MISC. & CONTRACTUAL	94.00	<b>A9010.8</b>
A -1325-1	TREASURER - SALARY & WAGES	3,389.00	<b>A9010.8</b>

A -1325-4	TREASURER - MISC. & CONTRACTUAL	138.00	<b>A9010.8</b>
A -1340-4	BUDGET - MISC. & CONTRACTUAL	1,275.00	<b>A9010.8</b>
A -1420-1	LAW - SALARY & WAGES	30.00	<b>A9010.8</b>
A -1480-42	PUBLIC INFO&SERVICES-Utilities	637.00	<b>A9010.8</b>
A -1640-4	CENTRAL GARAGE - MISC/CONTRACTUAL	741.00	<b>A9010.8</b>
A -1640-44	CENTRL GAR-EQUIP REPAIRS(formerly H91)	531.00	<b>A9010.8</b>
A -1640-45	CENTRAL GARAGE-EQUIPMENT REPAIRS	361.00	<b>A9010.8</b>
A -1670-4	CENTRAL PRINTING & MAILING	224.00	<b>A9010.8</b>
A -1680-4	CENTRAL DATA PROCESSING - MISC/CONTRACT	2,127.00	<b>A9010.8</b>
A -3620-1	CODE ENFRCMNT SALARY	3.00	<b>A9010.8</b>
A -6989-42	ECON.OPP. & DEV. - WEB SITE	126.00	<b>A9010.8</b>
A -7320-4	JOINT YOUTH - MISC. & CONTRACTUAL	309.00	<b>A9010.8</b>
A -3410-1	FIRE - SALARY & WAGES	200.00	<b>A3410.2</b>
A -1640-1	CENTRAL GARAGE - SALARY & WAGES	293.00	<b>A3310.4</b>
A -5110-1	STREET MAINT. - SALARY & WAGES	39,161.00	<b>A5110.1</b>
A -5142-1	SNOW REMOVAL - SALARY & WAGES	7,472.00	<b>A5142.1</b>
A -5410-1	SIDEWALKS - SALARY & WAGES	11,867.00	<b>A5410.1</b>
A -8170-1	STREET CLEANING - SALARY & WAGES	16,872.00	<b>A8170.1</b>
A -8540-1	STORM DRAINAGE - SALARY & WAGES	10,562.00	<b>A8540.1</b>
A-3410.1	FIRE - SALARY & WAGES	200.00	<b>A3410.2</b>
A -3410-4	FIRE - MISC. & CONTRACTUAL	2,662.00	<b>A3410.423</b>
A -8810-1	CEMETERY - SALARY & WAGES	\$1,186.00	<b>A1620.1</b>
A -1620-1	BUILDINGS - SALARY & WAGES	\$19,354.00	<b>A8560.1</b>
A -8560-1	SHADE TREES - SALARY & WAGES	\$11,627.00	<b>A7180.1</b>
A -7180-1	MARINA - SALARY	\$1,150.00	<b>A 7180.1</b>
A -8810-427	CEMETERY - EQPT REPAIR/MAINTENANCE	685.00	<b>A8810.421</b>
A -8810-426	CEMETERY - BUILDING REPAIR & MAINTENANCE	\$452.00	<b>A8810.428</b>
A -8810-2	CEMETERY - EQUIP/CAP OUTLAY	\$1.00	<b>A8810.424</b>
A -9780-7	BI-ANNL INT PMT - HUD LOANS	\$1.00	<b>A 8810.4</b>

**WATER FUND**

Account Id TO	Account Description	TRFR/INCR. AMOUNT	FROM
F -1340-4	BUDGET - MISC. & CONTRACTUAL	\$1,275.00	<b>F1325.1</b>
F -1420-1	LAW - SALARY & WAGES	\$30.00	<b>F1325.1</b>
F -1640-44	CEN GAR-EQUIP REPRS(formerly H91)	\$3,475.00	<b>F8340.151</b>
F -8340-4	TRANS. & DIST. - MISC. & CONTRACT.	1,220.00	<b>F8340.151</b>
F -1670-4	CENTRAL PRINTING & MAILING	\$274.00	<b>F8330.2</b>
F -1910-4	UNALLOCATED INSURANCE	\$779.00	<b>F8330.2</b>
F -8330-4	WATER FUND - MISC/CONT.	\$810.00	<b>F8330.2</b>
F -8330-430	WCWSA CONTRACT	\$10,625.00	<b>F8330.2</b>

<b>Account Id</b>	<b>Account Description</b>	<b>TRFR/INCR.</b>	<b>FROM</b>
<b>TO</b>		<b>AMOUNT</b>	
F -9055-8	WATER - DISABILITY INSURANCE	360.00	F -9060-8
G -1340-4	BUDGET - MISC. & CONTRACTUAL	1,275.00	G -1325-1
G -1640-44	GENT GAR-EQUIP REP(formerly H91)	2,050.00	G -9060-8
		500.00	G -1420-4
		500.00	G -1440-4
		490.00	G -1680-4
G -1670-4	CENTRAL PRINTING & MAILING	\$270.00	G -1680-4
G -1910-4	STP - UNALLOCATED INSURANCE	630.00	G -1920-4
G -9040-8	SEWER - WORKERS COMPENSATION	375.00	G -1325-4

**REQUEST TO BECOME OUT OF DISTRICT SEWER USER:** The Village received a request from Mr. Marlock to become an out-of-district user for the Cross Creek property currently for sale on Vienna St. He would like to purchase and convert to Senior Citizen Housing but will not purchase if not allowed to connect to Village sewer system. Motion was made by Trustee Perry, second by Trustee Wartors, to allow Mr. Lockwood's request to become an out-of-district user at one and a half times the Village rate, with notification to Mr. Lockwood there will also be an EDU charge with his Town tax, all costs will be at his own expense and subject to the approval by the Town as needed. Vote, 4 ayes. CARRIED.

**TRUSTEE REPORTS**

**Trustee Luke and Trustee Perry** initiated a discussion about leadership at the Fire Department. It was the consensus of the Board that the reason for the non-approval was based on the candidate not the position. Trustee Wartors will share the Board's decision with the Chief.

**Trustee Wartors** had no report but said he will follow up on the truck reports.

**Trustee Nolan** submitted a written report on the operation of the water and wastewater treatment plants. He also suggested that now is the time to replace a good section of the raw water line along Johnson Rd. The contract that is being reworded by Marty Aman but is not ready not.

**Mayor Husk** asked about what has been done to advertise the clerk treasurer position. Trustee Wartors bowed out so the Mayor could get involved as it is his appointment and Trustee Luke promised to take a look at it. The Chief would like to hire someone as needed to fill in for Patty Burditt as she is going out for surgery. The Board agreed to let the Mayor to handle as Police Commissioner.

**Attorney Williams-** no report.

**PHASE II LED LIGHTING:** Motion was made by Trustee Perry, second by Trustee Nolan to cover the balance of the Phase 2 project from the Sexton fund now to hold the current pricing

**ADJOURNMENT:** Motion was made and seconded at adjourn at 7:15 p.m. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Clerk Treasurer

