

VILLAGE OF PALMYRA
BOARD OF TRUSTEES
APRIL 15, 2024 6:30 PM
REGULAR MEETING

ROLL CALL: Present: Mayor Husk, Trustees Denniston, Leo, Luke and Perry
Absent: Attorney St. Martin,

OTHER ATTENDEES: Georgann Graham; Al Pulcini, Warren Frederick, *Fire Department Chiefs*, Linda Valley, Tracy Vanderwall, Bill Davis from MRB Group, Mike Boesel, *Highway Superintendent*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE For the death of Syracuse Police Officer Michael Jensen and Onondaga County Sheriff Lieutenant Michael Hoosock last night.

REGULAR MEETING

APPROVAL OF MINUTES Motion was made by Trustee Perry, seconded by Trustee Denniston to approve the minutes of April 1, 2024, as submitted. Vote, 4 ayes. CARRIED.

APPROVAL OF ABSTRACT Motion was made by Trustee Leo, seconded by Trustee Perry to approve payment of 11B vouchers 24-00763 to 24-00794 in the amount of \$39,804.53, Vote, 4 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION

On 4/2, the Village received the Hog and Hen's 30-day advance notice of application with the NYS Liquor Authority for 201 East Main Street.

BILL DAVIS FROM MRB GROUP

The Village was approved for an engineering planning grant (EPG) for a sewer study for collection system and pump stations grant. As the Village will still own those after WWTP takes over, this will give the Village an idea of what will be needed in the future.

B. Davis checked with R. Wetherby as to where the Village is in the process for the EPG. The two resolutions necessary will be made tonight. Mayor Husk reiterated that the sewer lines and pump stations are our responsibility to maintain by the Village even after WWTP comes online.

Mr. Davis recommended doing a water system study. There is a lot of grant money available in infrastructure grants, but a study must be done first before you can apply for them. The study would detail any water system needs for the raw water line, water plant, and distribution system and identify any problems and priorities. Once the water study is complete then we can start to apply for grant funding to get these capital projects done. Mayor Husk asked if painting the water tower, which needs to be done in the near future and is expensive, could be something we could apply for a grant for. Also reminding everyone the State has regulations for how often it is painted. Mr. Davis said it is something that there are grants out there for. This costs \$37,500 but some of this is reimbursed if get a grant. WIIA pays up to 60% for grants.

After the meeting between the MRB Grant team and representatives from the Village Board, a high priority would be the proposal for NYS Parks Planning grant. Trustee Luke mentioned that updating the Village Park has been brought up in steering committee including becoming ADA compliant.

Currently NYS priorities for grants include parks and housing. These grants aren't as quite as competitive as Waterfront or Main St grants. The Village adopting the Pro Housing Communities resolution is the first step to applying for housing grants. This was tabled for the next meeting. For any Main Street or Microenterprise grants businesses need to be at the table and landlords would have to put money in. Microenterprise grant has rolling applications so can be applied for whenever.

Mayor asked the Board if they wanted to act on the Parks Planning Grant. Residents want more recreational opportunities including updated parks.

The WWTP project is coming along well and on schedule for the most part. The website has been updated with new pictures. They are waiting for some equipment but are hopeful they will maintain the current schedule. Village will be first to go online with the WWTP projecting for Spring 2025

OLD/NEW BUSINESS

APPROVAL FOR MRB TO APPLY FOR A NYS PARKS PLANNING GRANT ON OUR BEHALF, for an amount not exceeding \$5,500 was made by Trustee Luke, seconded by Trustee Perry, Vote, 4 ayes, CARRIED

AUTHORIZATION FOR DESIGNATED REPRESENTATIVE TO EXECUTE GRANT

AGREEMENT NOW, THEREFORE, BE IT RESOLVED, Mayor David A. Husk is hereby authorized to execute an Engineering Planning Grant (EPG) Agreement with the New York

State Environmental Facilities Corporation (NYS EFC) and any and all other contracts, documents, and/or instruments necessary to facilitate the EPG project referenced herein and to fulfill the Village of Palmyra obligations thereunder. Motion to approve this resolution was made by Trustee Perry, seconded by Trustee Luke. Vote, 4 ayes. CARRIED.

AUTHORIZATION AND APPROPRIATION OF LOCAL MATCH

NOW, THEREFORE, BE IT RESOLVED, the *Village of Palmyra* hereby authorizes and appropriates a minimum 20% local match as required by the Engineering Planning Grant Program for the *Sewer Collection System Evaluation* in the amount of \$10,000 and based upon the total EPG Grant award of \$50,000. **BE IT FURTHER RESOLVED**, the source of the local match, and any amount in excess of the required match, shall be provided by *in kind services and Sewer Reserve*. Motion to approve this resolution was made by Trustee Leo, seconded by Trustee Denniston. Vote, 4 ayes. CARRIED

MOTION TO APPROVE ADVERTISEMENT FOR SEWER STUDY BIDS to be published in the Time of Wayne County was made by Trustee Denniston, seconded by Trustee Leo. Vote, 4 ayes. CARRIED. The Village was given a grant for this sewer study where they will only be paying 20%.

TRUSTEE REPORTS

Trustee Denniston- March Fire Department statistics He commended them on their 4 minute response time to the structure fires.

Trustee Leo- No report

Trustee Luke- No report

Trustee Perry Building and grounds crew are starting to mow and work on the port. Showers were left on overnight at the Comfort Station causing drywall damage. Trustee Luke asked if we could do auto shutoff. Trustee Perry is working with Gary Hopkins, Building and Grounds Superintendent, on solutions. Highway is doing brush pickup and will start on rehabbing Foster Street when rain lets up.

Mayor Husk- Thank Fire Company for inviting the Board to Fire banquet. He mentioned the graffiti underneath bridge on Route 21 North that had to be cleaned up. He stated the Board would be going to Executive session for personnel medical leave and asked Superintendent Boesel to attend.

He thanked the Fire, Highway, and Police Department for their preparations for the day of the Eclipse which was inline with the directives from the Wayne County Emergency Preparedness Department.

DEPARTMENT HEADS

Chief Frederick: No report

Highway Superintendent Boesel: Raw water line replacement was done ahead of schedule. Now they need to let pipe trench settle for a few seasons before they are able to pave. This is done to lessen the likelihood of having depressions in the asphalt if done too soon. The Highway Department will be able to start cleaning up once the weather warms up. His plan is to start at the Canandaigua St to Fayette St section and do drainage work on whole street. Next summer, he plans on working on Fayette St to Johnson Road as part of this section is in the Town.

Clerk-Treasurer Wetherby: Working on reimbursements for grants. The remaining funds for reimbursement for the police car and livescan grants were received.

OLD/NEW BUSINESS (continued)

MAY-SEPTEMBER BOARD MEETING DATES will be May 30, June 17, July 1, August 5, and September 9. These will be published in the Times of Wayne County.

EXECUTIVE SESSION: As there were no further regular items to be discussed, a motion was made by Trustee Luke, seconded by Trustee Denniston to go into executive session for discussion of medical leave request for personnel at 7:14pm. Vote, 4 ayes. CARRIED. Mayor Husk noted there would be NO action after Executive Session.

Mayor Husk declared the return to public session at 7:39pm.

ADJOURNMENT: Motion was made by Trustee Perry, seconded by Trustee Denniston to adjourn at 7:40pm. Vote, 4 ayes. CARRIED

Respectfully submitted,
Rebecca Wetherby
Clerk Treasurer