

**Adjourn:** Mayor Fitzgerald adjourned the meeting at 10:23 P.M.

Theresa P. Otte, Clerk Treasurer

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**Special Board Meeting** April 10, 1974  
Board of Trustees 7:00 P.M.

**Present:** Mayor Sidney J. Fitzgerald and Trustees David McGuire, Warner Strong, Mary Lou Wilson. Absent, Trustee Lloyd A. Green. Police Chief Donald Henry and Patrolman Fred Trowbridge. Village Attorney Laura Jane Poyzer.

**2 Sides to quest.:** Mayor Fitzgerald commented that there are two sides to the matter and did not want any interruptions when one person was speaking. Police Chief Donald Henry to comment first and then Patrolman Trowbridge.

**Cib.Svc. Hearing Rule:** Police Chief Henry advised that the Civil Service rule is that a person is entitled to a hearing before a Civil Service Board if he so asks for same.

**Chief Henry Reports:** Police Chief Henry advised that on the night of April 8, 1974, Officers LaJoie and Trowbridge were on duty. Officer Trowbridge on from 5:00 P.M. to 1:00 A.M., while Officer LaJoie was on from 3:00 to 11:00 P.M. Officer Trowbridge dropped LaJoie off at the station at about 10:30 P.M. Patrolman James Smith was expecting that Patrolman Trowbridge would pick him up at his home on Gates Street at about 10:45 P.M. Close to 11:00 P.M., since Trowbridge did not show at the home of Patrolman Smith, Patrolman Smith then called the office but received the Sheriff's office. Wayne County Sheriff picked up Patrolman Smith and they then, about 11:00 P.M. started looking for the Palmyra Police Car. At 11:15 P.M. the car was found at the Locks on West Main Street by Officer Smith with Patrolman Trowbridge asleep in the car. Officer Smith then waited for Police Chief Henry to arrive.

**F.Trowbridge Reports:** Patrolman Fred Trowbridge advised that the story is basically the same. He did drop LaJoie off and as he went through town on west side noted that his eyes were very tired. He turned off the engine of the car. He was advised by low ban that a man was going out of the station to check door on East Main Street. He did not hear radio calling in the car for him. The officers had to arouse him to get him awake. He then went home with Officer Smith.

**Trustee Strong:** What is Trowbridge's status as of now?

**Chief Henry:** Suspended without pay.

**Trustee McGuire:** Does Sheriff Dept. keep record of calls.

**Henry:** Calls taped by high ban.

**Strong:** Why does Sheriff Dept. have trouble getting Trowbridge?

**Henry:** Advised they didn't know where he was.

**Mayor Fitzgerald:** Why don't you answer them, Fred?

**Trowbridge:** Much happens between the hours of 3:00 & 7:00. Has often parked car downtown to get calls and will walk to and from the car. Just recently the portable radio is capable of getting to Lyons. It was just fixed in the last two or three weeks.

**Strong:** Asked about problem with eyes.

**Trowbridge** Developed fatigue from flashback on the spotlight.



Strong: Do you have another job?

Trowbridge: Yes. 8 Hours on days off from Police Work. Still going to school. Has 13 hours left to complete. Going during day to school. Advised that he has pulled over to the side of the road before to rest. Advised that he was feeling exceptionally well that day.

Henry: Advised that probably each man should say "checking out of car" to sheriff department.

Henry: Trowbridge had shoulder harness on when found by Smith.

Trowbridge: Advised that a 250,000 candle power is in the spotlight for seeing into the buildings.

Henry: Why didn't he come to the police office.

Trowbridge: Felt that he could rest his eyes better out there in the darkness. Advised he is having a check on his eyes on the 25th.

Trustee

Wilson: How long have you been in the dept., Fred?

Trowbridge: 3 years.

Henry: Good policeman but occasionally is lack-a-daisical. The information on this got out to the sheriff's department and unfortunately it had to be publicized.

General discussion by board after exit of Trowbridge and Henry.

Mayor: Henry and Trowbridge called back in. Board suggests that Trowbridge resign. He could remain on suspension for 30 days. Incident to continue under investigation.

Adjourn: Mayor Fitzgerald adjourned the discussion at 9:30 P.M.

Theresa P. Otte, Clerk Treasurer

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April 15, 1974

Board of Trustees

7:00 P.M.

Budget Hearing

Present: Mayor Sidney J. Fitzgerald and Trustees David McGuire, Warner Strong and Mary Lou Wilson. Absent, Trustee Lloyd A. Green.

Proof of Pub.: The attached proof of publication of Notice of Budget Hearing is so attached.

**LEGAL NOTICE**

**LEGAL NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE: that a public hearing will be held on the 15th day of April, 1974 at 7:00 P.M., E.D.S.T., in the Trustees Office in the Village Hall, Palmyra, Wayne County, New York, upon the tentative budget of the Village of Palmyra, and a copy of the tentative budget is available in the Village Hall, Palmyra, New York and may be inspected by interested persons during the office hours of said village clerk., Monday through Friday, from 9:00 A.M. to 5:00 P.M.

April 3, 1974  
By Order of the Board of Trustees  
Theresa P. Otte  
Clerk Treas.

A.10 (351)

STATE OF NEW YORK, )  
COUNTY OF WAYNE ) ss:

Darlene E. Matteson

being duly sworn, says that she is the Secretary  
of the Palmyra Courier-Journal, a public newspaper, printed and published weekly at Palmyra, Wayne County, N. Y., and that a Legal Notice of which the annexed printed slip is a true copy, was duly published therein once in each week for one ~~one~~ week, beginning Apr. 10, 1974 and ending Apr. 10, 1974

Sworn before me this 12<sup>th</sup> day of April 1974

Louis A. Markeese  
Notary Public, Wayne County

Fees \$6.00

LOUIS A. MARKEESE, Notary Public  
State of New York, County of Monroe  
My Commission Expires March 30, 1975



**Citizens:** Lou Ziegler of the Democrat & Chronicle was only citizen present.

**Budget:** Mayor Fitzgerlad read through the budget commenting on various items. The total assessment as figured by the Assessor, Robert Kirchhoff is \$18,149,018. The amount to be raised by taxation is \$277,000.00 which would be a tax rate of \$15.26.

**Increase Budget:** Trustee Strong commented that Attorney Laura Jane Poyzer had requested that her fee be increased from \$5,500.00 to \$6,000.00.

**Closed:** Mayor Fitzgerald closed the budget hearing at 7:50 P.M.

Theresa P. Otte, Clerk Treasurer

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April 16, 1974

Special Board Meeting

Board of Trustees

7:00 P.M.

**Present:** Mayor Sidney J. Fitzgerald and Trustees David McGuire, Mary Lou Wilson. Absent Trustees Lloyd A. Green and Warner Strong. Village Attorney, Laura Jane Poyzer. Police Chief, Donald Henry.

**Trowbridge Matter:** Village Attorney Laura J. Poyzer informed the board that any resolution drawn previously relative to a dismissal of Fred Trowbridge, Patrolman in the Palmyra Police Department, must be rescinded. Attorney Poyzer commented that Attorney James Sapienxa, who has been retained by Patrolman Trowbridge, has indicated that the punishment for the ten (10) minute dereliction of duty, was too harsh.

**Resolution:** The following resolution was proposed by Trustee McGuire, 2nd by Trustee Wilson:

WHEREAS, on the recommendation of counsel that the Board of Trustees of the Village of Palmyra withdrew its former edict relative to the dismissal of Patrolman Frederick Trowbridge, **BE IT RESOLVED THAT**, the Board of Trustees of the Village of Palmyra on advice of counsel concerning the dismissal of Patrolman Fred Trowbridge be withdrawn and Patrolman Trowbridge should be reinstated to his former position until such time as disciplinary proceedings pursuant to the Civil Service Law be followed.

Vote:	Trustee McGuire	Aye
	Trustee Wilson	Aye
	Mayor Fitzgerald	Aye
	Trustee Strong	Absent
	Trustee Green	Absent

**Recomm. Chief Henry:** Police Chief Donald Henry informed the board that he would like to go on record to recommend to the board that all Charges be dropped against Patrolman Trowbridge and that he be placed on suspension for a period of sixty (60) days, providing Attorney Sapienza would withdraw his charges.

**Adjourn:** Mayor Fitzgerald adjourned the meeting at 9:10 P.M.

Theresa P. Otte, Clerk Treasurer

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April 22, 1974

Regular Board Meeting

Board of Trustees

7:00 P.M.

**Present:** Deputy Mayor Lloyd A. Green and Trustees David McGuire, Warner Strong, Mary Lou Wilson. Absent, Mayor Sidney J. Fitzgerald.

**2 Min. Silence:** Deputy Mayor Green opened the meeting with a two minute silence



- Vouchers:** Motion by Trustee Strong, 2nd by Trustee Wilson and carried, to approve payment of the vouchers in the amount of \$67,902.31.
- Minutes:** Motion by Trustee McGuire, 2nd by Trustee Strong and carried, to accept the minutes of the previous meetings since 4/8/74.
- Zon. Offc. Wideman:** Zoning Officer Bruce Wideman advised that he had sent papers to the Laundromat, owned by Laurence Potter, informing him of illegally replacing a commercial sign over the village sidewalk, as well as being illegal as to size.
- Recommend. Bldg. Review Board:** Zoning Officer Wideman commented that he would like to recommend that the Village Board consider appointing a volunteer building permit review board, which would review permits for commercial properties. In this way, Wideman advised, by obtaining the assistance of an architect, and those interested and knowledgeable in architectural structure, the present facades of commercial downtown buildings could be retained and would fit in with the existing decor.
- Clean Towpath:** B. Wideman commented that there is a group that would be interested in attempting to clean the Towpath from Church Street west with the board's permission. However, they would need assistance in removing the debris. Deputy Mayor commented that this would be a fine project but that the village would want to be assured that it would not be responsible for any liability should any accident occur to any volunteer worker. Trustee Wilson interjected that it is possible to obtain insurance on a daily basis for such a project and perhaps the group should consider investigating.
- N.Y.S. Elec. & Gas:** W. C. Wilson, New York State Electric & Gas, informed the board that there had been two meetings recently relative to the removal of light fixtures and poles in preparation of underground cables in the Urban Renewal Area, namely, Market, William and Canal Streets. Mr. Wilson advised that Trustee Strong along with Wayne Ackart, William Roche and himself are of the opinion that High Sodium should be installed in this area. The estimated net increase for a year would be \$7,000.00. Sodium lights give more light but less wattage is required.
- High Sodium:** Mr. Wilson advised that the New York State Electric & Gas had prepared contracts to be signed by a village official for the next five years. He pointed out, however, that the company will file with the Public Service Commission of the State of New York, tariff rates and charges covering street lighting service, and if effective, will supercede the rates and charges so provided in the contract.
- Cost per Yr. Contract:**
- Tariff Rates Possible:**
- 5 Yr. Cont.** The contract would be drawn for 5 years and continue from year to year unless written notice is given by either party 3 mos. prior to termination.
- Sign Contract:** Village Attorney, Laura Jane Poyzer, viewed the contract and on recommendation, advised they could be signed. Motion by Trustee McGuire, 2nd by Trustee Strong and carried, to instruct Deputy Mayor, Lloyd A. Green, to sign the contracts in behalf of the Village of Palmyra. Mr. Wilson did not comment that the high pressure sodium should increase the least in price.
- Town Board:** Supervisor LeRoy Aplin, and Town Board Members, Frederick Alderman, Glen Wideman, Andrew Baran and David Lyon were present.
- Exec. Session:** Motion by Trustee Strong, 2nd by Trustee McGuire and carried, to convene the meeting in an Executive Session at 7:36 P.M.
- Theresa P. Otte, Clerk Treas.
- Re-convene:** Motion by Trustee Strong, 2nd by Trustee Wilson and carried, the board re-convened to a regular board meeting at 8:36 P.M.
- Present:** Deputy Mayor Lloyd A. Green, and Trustees David McGuire, Warner Strong and Mary Lou Wilson. Absent, Mayor Sidney J. Fitzgerald. Village Attorney, Laura Jane Poyzer.



- Vil. Hall:** Clerk advised that VanParys Associates advised that in view of the incidents involved and after reviewing circumstances, in relation to the damage sustained by the Contant Building located next to the Village Hall when new roof was being installed on the village hall, it has been determined that the insurance company would pay the approximate amount of \$100.00 to Mr. Contant for damage to his building.
- Jail:** Clerk advised that a screen has been installed over the port-holes of the access jail door. Department of Correction has advised that someone must be present at all times when a person is incarcerated in the jail. Electric switch for jail lights will be moved to police chief's office.
- Sewage Treatment Plant:** Clerk advised a letter received from Woodward Associates and directed to United States Environmental Protection Agency, informed them that the deficiencies noted at the sewer plant in connection with the alterations had been taken care of and the treasurer had transferred the interest on bonds to the ineligible cost sheet of the construction account.
- Findings and Decisions:** Clerk advised the filing with the Village Board of the denials for a variance for Drury's at 501 E. Main to operate a shop in a residence and the Palmyra Motors to erect commercial signs in a residential area, due to insufficient information at the hearing, by the Zoning Board of Appeals.
- Heat in Park & Club:** Clerk advised that the Finger Lakes Plumbing, Geneva, New York, who had installed the heating unit in the Park & Club Bldg. within the last five years, had advised that they could install baseboard heat runs in the lower level club room for a price of \$320.00. Board agreed to instruct clerk to so inform them to install this heat run.
- Fire Co. Incorp.:** Village Attorney Poyzer informed the board that it should be the responsibility of the attorney for the Fire Department to file an application with the Village Board of their intent to become incorporated.
- Fire Dept.:** Trustee Wilson informed the board that the Fire Department had asked permission to request bids for a squad car. Department should be informed to draw specs after which the proper legal could be drawn for insertion in the village paper at which time a date would be indicated for the opening of such bids. Treasurer advised that funds would be available providing equipment did not exceed a price of \$25,000.00.
- Canal Tree Limbs:** Jack Breemes had asked permission to trees on the Canal Bank. Board felt that this would not be allowed.
- Water Contract:** Village Attorney Poyzer advised that she was working on the water contract between the Village of Palmyra and Garlock, Inc., which will expire in 1975.
- Housing Author.:** Trustee Strong commented on the recent discussion of the Housing Authority, reiterating that a contractor could own a building for a period of 5 years, renting at a low rent to the low-income qualified group. After this time, he could "evict" his tenants, and charge any rent he so chose. In the interim, if no low-income tenants chose to rent, the village would be liable for the rents to the contractor.
- "The Place" Bemoans Constr.:** Clerk advised that she had received a letter from Attorney James L. Sapienza, written in behalf of Don McGuire, owner of The Place on Market Street indicating that he has found it difficult to receive deliveries because of the street being torn up by the Gas & Electric crews to prepare the way for installation of underground cable, new water line, storm sewer, curbs, streets, etc. in the Urban Renewal Area. Don McGuire was appreciative of the "warning" but felt the crews could arrange to keep the access area to his place of business open during the day. Board agreed to inform the utility to try to be more cooperative.



- N.Y. Tel. Resol.:** The following resolution was proposed by Trustee Strong, 2nd by Trustee McGuire:
- WHEREAS**, the New York Telephone Company has requested permission to install underground cable in the Urban Renewal Area, namely, Market, Canal, William, and from Church Street on Canal to William,
- BE IT RESOLVED THAT**, the Village of Palmyra grant permission to install the underground cable in the sidewalk area as requested and the clerk shall be instructed to write a letter in behalf of the Village Board to the New York Telephone Company so granting their request.
- |       |                    |     |
|-------|--------------------|-----|
| Vote: | Trustee McGuire    | Aye |
|       | Trustee Strong     | Aye |
|       | Trustee Wilson     | Aye |
|       | Deputy Mayor Green | Aye |
- Carried.
- Budget:** General discussion relative to the budget. Attorney Poyzer had previously advised that she would like an increase of \$500.00, making the salary \$6,000.00. In order to maintain a tax rate of \$15.26, it was suggested that \$500.00 could be deducted from the Street Maintenance Acct. #5110.1, Personal Services, leaving a total of \$23,500.00 rather than \$24,000.00.
- Adopt Budget:** On motion by Trustee McGuire, 2nd by Trustee Wilson and carried, the budget for the fiscal year 6/1/74-5/31/75 was adopted with a tax rate of \$15.26 and an amount of \$277,000.00 to be raised by taxes.
- Recess:** The board took a brief recess at 9:45 P.M.
- Reconvene:** The board reconvened at 9:58 P.M. at which Deputy Mayor Green, Trustees McGuire, Wilson, and Strong were present; Mayor Sidney J. Fitzgerald being absent. Village Attorney Laura Jane Poyzer was present.
- Execut. Session:** Deputy Mayor Green advised that he would like to entertain a motion that the board convene in Executive Session.
- M. Lynn:** Miss Marcia Lynn, citizen, commented that she felt the meeting should be open.
- Attorney Poyzer:** Village Attorney Poyzer interjected that she would suggest that the meeting be in executive session.
- W.Reeves:** William Reeves, Fayette Street, commented that he could not understand what the meaning of an executive session was. Why was the public barred from such a meeting?
- General Discuss.:** Deputy Mayor Green advised that in view of the desire of the citizens and in view of the fact that no one on the board had honored his motion to convene in Executive Session, the board would reconvene at 10:02 P.M. in the general session.
- Visitors:** Police Chief Donald Henry, Patrolman Frederick Trowbridge, and Attorney James L. Sapienza.
- Review Trowbridge Matter:** Deputy Mayor Lloyd A. Green reviewed the events during the last two weeks which pertained to Patrolman Frederick Trowbridge. Attorney Sapienza, who appeared in behalf of Trowbridge, commented that the resume was basically the same. Attorney Poyzer replied that the matter was under investigation and that Patrolman Trowbridge should be served with a written statement and must then answer in 8 days, or 30 days following the incident. No formal charges have been prepared.
- Attorney Sapienza:** Agreed on the legal basis. Commented that a lot has happened. There has been confusion over the status of Fred, with the news media giving coverage. Certainly, he said, no one condones this incident, but that it has been blown out of proportion. It would appear that we are now back to the original starting point. The initial shock was that he was out of contact for two and one-half hours, which was untrue. Actually, 45 minutes was the longest that village was not responding. The real issue is not that we were out of contact with the sheriff's department, as Trowbridge dropped a man off at the Police Station at 10:30 P.M., and only ten to fifteen (10-15) minutes later should have picked up a man at his home.



LEGAL  
NOTICE OF ADOPTION  
LOCAL LAW No. 3, 1974  
PLEASE TAKE NOTICE that  
at the regular meeting of the  
Board of Trustees of the Village  
of Palmyra on April 8, 1974, Local  
Law No. 3, 1974, was adopted  
which will amend the Zoning  
Ordinance (Local Law No. 3 of  
1967) as follows: to include as  
customary home occupations or  
professions the office of an ar-  
chitect, artist, dentist, doctor,  
engineer and lawyer; to allow  
operation in an R-1 district of a  
physician's office by special  
permit; to increase the lot area,  
width and yard requirements in  
an R-1 district; to require a  
special permit for multiple  
dwellings and dwellings in  
groups, an R-2 district; to amend  
the provisions concerning non-  
conforming sign removal; and to  
increase the size of permitted  
signs in commercial districts.  
Said Local Law shall take effect  
upon the date of filing in the  
Office of the Secretary of State of  
New York.

Dated: April 10, 1974  
VILLAGE OF PALMYRA  
Theresa P. Otte,  
Clerk Treasurer

STATE OF NEW YORK, )  
COUNTY OF WAYNE )

ss:

Darlene E. Matteson

Secretary

being duly sworn, says that she is the  
of the **Palmyra Courier-Journal**, a public newspaper, printed and published weekly at  
Palmyra, Wayne County, N. Y., and that a **Legal Secretary**  
of which the annexed printed slip is a true copy, was duly published therein once in  
each week for one ~~week~~ weeks, beginning Apr. 17, 1974  
and ending Apr. 17, 1974

Darlene E. Matteson

Sworn before me this 18<sup>th</sup>  
day of April 1974

Fees \$8.64

Louis A. Marcese  
Notary Public, Wayne County.

LOUIS A. MARKESE, Notary Public  
State of New York, County of Monroe  
My Commission Expires March 30, 1975

SECRET

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Dep. May. Green: Is it necessary to bring formal charges, at this point?

Attorney Poyzer: It is his legal right to have formal charges brought against him.

Attorney Sapienza: If a penalty is to be imposed, which would jeopardize his figure, then he would want to have a hearing. No formal type charges so far, but if it would affect his Civil Service, then they would demand a hearing.

Dep. May. Green: Should action be taken?

Trustee Strong: Yes, we have not had a complete written report.

Dep. May. Green: Commented that he personally felt that the board acted too hastily. He felt that the matter should not have been brought to the board, only the Police Department and Police Commissioner should have handled it. He further commented that he would like to see the Police Department handle it now and the matter dropped.

Attorney Sapienza: Patrolman Trowbridge did shut off the lights on the police car.

W. Reeves: Advised that he was angry at reading the account in the papers. He said that he has a radio and listens. Commented that he feels that Trowbridge is a fine policeman, even though he does have two jobs and goes to school. This matter was no mortal sin.

Trustee Wilson: Maybe he shouldn't try to hold two jobs and go to school.

W. Reeves: Commented that he believed that the man got a wrong shake.

Pol. Chf. Henry: Wished to go on record as agreeing with Deputy Mayor Green's comments and suggestion.

Trustee Strong: Emphasized that the police department should check with the Sheriff's Department every 1/2 hour.

Trowbridge: Related again the facts relative to checking for 1-1/2 hours buildings with a high powered light which blinds the eyes.

Resol.: The following resolution was proposed by Trustee McGuire, 2nd by Trustee Wilson:

**WHEREAS**, Patrolman Trowbridge has been the brunt of criticism during the last two weeks for dropping off to sleep for a matter of fifteen (15) minutes at approximately 10:45 P.M. on the west edge of the Village of Palmyra, when he should have picked up a man to relieve him at the 11:00 P.M. shift,

**BE IT RESOLVED THAT**, the incident be dropped and the Village Board shall take no further action but any disciplinary action may be imposed by the Palmyra Police Department and the Police Commissioner.

Proof of Pub.: The Proof of Publication of the Adoption of Local Law #3, 1974 is herewith attached.

Adjourn: Deputy Mayor Green adjourned the meeting at 10:53 P.M.

Theresa P. Otte, Clerk Treas.



May 6, 1974  
Board of Trustees

7:00 P.M.

Regular Board Meeting

**Present:** Mayor Sidney J. Fitzgerald, and Trustees Lloyd A. Green, Warner Strong, David McGuire and Mary Lou Wilson.

**2 Min. Silence:** Mayor Fitzgerald called the meeting to order and asked for a two minute silence.

**Vouchers:** Motion by Trustee Green, 2nd by Trustee McGuire and carried, to authorize the treasurer to pay the vouchers as presented in the amount of \$15,658.06.

**Minutes:** The following amendments were made to the previous board meeting on 4/22/74:-

At 8:36 P.M. the Village Board reconvened to a general session at which Village Attorney, Laura Jane Poyzer was present, not absent, as wording might indicate.

**Regarding Review Trowbridge Matter:** Lt. Wm. Benedict of the Wayne Co. Sheriff's Dept. advised Patrolman Jas. Smith and Sheriff Deputy R. Bennie to not awaken Patrolman Fred Trowbridge so that Police Chief Donald Henry might be the one to verify the patrolman sleeping in the patrol car, when he arrived.

On motion by Trustee Strong, 2nd by Trustee McGuire, the minutes of the previous meeting were approved with the amendments.

**Vil. Att. Letter:** Village Attorney Laura Jane Poyzer informed the board by a letter to Mayor Fitzgerald that she would accept the position of Village Attorney for the next fiscal year at an annual salary of \$6,000.00 but that this amount did not include any litigation or bond issues.

**Hwy. Trk.:** Trustee Green advised that he is delving into the matter in view of the correspondence from U.W. Sherburne, low bidder, who informed the board that a truck would not be available from their supplier until the spring of 1975.

**Citizen Program:** Trustee Wilson informed the board that she had recently talked to Mrs. Ann Moss relative to a planned program in October for new citizens of the United States in our village and town.

**Clean. Towpath:** Mayor Fitzgerald commented that he would talk further with Bruce Wideman relative to the cleaning of the debris in the Towpath.

**E. Post. & Howell Sts. Sew. Line:** Olgerts Sniedze, Woodward Associates, Webster, N.Y., Consulting Engineers, advised that the timing is good for bidding the extension of the sewer line. Bid opening could be early in June, 1974, with a possible construction starting date of the latter part of July.

**Test Bor. Report:** The test borings, he continued, showed water only four (4) feet underground with very bad digging, hard-pan being beneath the surface.

**App. to State:** O. Sniedze advised the board that he had prepared the necessary forms for submission to the State Department of Health for their approval. The forms, he continued, should be signed by the mayor, on board approval. Board so agreed.

**Court Discuss:** District Attorney Stephen Sirkin, Public Defender Ronald Valentine, Village of Palmyra Acting Police Justice Charles Richardson were present. Village Attorney Laura Jane Poyzer had previously submitted a letter to Mayor Fitzgerald relative to the scope of services to be performed by an Acting Police Justice, which was read by Mayor Fitzgerald. In essence, an Acting Police Justice, can handle a case only when the Police Justice is not available. As soon as the Police Justice is available, he is then to continue or pick up the case so started by the Acting Police Justice.

**Richardson Comm.:** Acting Police Justice, Charles Richardson commented that he has not acted without Police Justice Rubery's knowledge. The cases on his docket (Richardson's), he continued, have been turned over to Police Justice Rubery, with a few exceptions. Is it legal for Police Justice Rubery to take over cases started by Acting Police Justice Richardson and if it is, do both Village Attorney Poyzer and District Attorney Sirkin agree with this?

**Mayor Fitzgerald:**