

**VILLAGE OF PALMYRA  
BOARD OF TRUSTEES  
MARCH 17, 2025 6:00 PM  
REGULAR MEETING**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**BUDGET WORKSHOP-**

**REGULAR MEETING**

**PUBLIC COMMENT -NONE\***

**APPROVAL OF MINUTES** - January 21, 2025 February 24, 2025 March 3, 2025

**APPROVAL OF ABSTRACT** 10B vouchers 25-00683 to 25-00\_\_\_\_\_

**CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION**

Received letter from Court that their records and docket are available for their annual examination so audit is scheduled for the end of this month.

On 3/14 Board was given: February Reserve and Capital Project Reports  
Revenue and Expense report  
Bank account and CD balance report

**TRUSTEE REPORTS**

**DEPARTMENT HEAD REPORTS**

**OLD/NEW BUSINESS**

CODE OFFICER  
RECORD OF ACTIVITY  
RESOLUTION TO ACCEPT COMPREHENSIVE PLAN  
PROPOSED FRANK IRACE EVENTS  
PROPOSED ORA ROTHFUSS EVENT  
REQUEST FOR SEWER CREDIT

**EXECUTIVE SESSION**

**ADJOURNMENT**

**NEXT MEETING:** April 7, 2025

\*No call was received by 5:00pm on March 14 requesting to be on the agenda for public comment.

\*\*Please see handout at sign in table with information on Public Comment Rules for Village Meetings

BE IT RESOLVED, that the Village of Palmyra (40229) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities: Brian Parkison, Trustee, 12/2/24-12/4/28

**WHEREAS**, the Village of Palmyra Village Board (hereinafter referred to as “Village Board”) has received and reviewed the document entitled “Village and Town of Palmyra Comprehensive Plan” (hereinafter referred to as “Comprehensive Plan”), prepared by MRB Group, D.P.C., the Village Consultant; and

**WHEREAS**, the Village Board as an Interested Agency with the Town of Palmyra as the Lead has participated in the preparation and adoption of the Comprehensive Plan, pursuant to Section 7-722 of the New York State Town Law; and

**WHEREAS**, the Village’s existing comprehensive plan has not been thoroughly updated in more than 10 years and does not reflect the community’s current vision and specific initiatives to help achieve that vision; and

**WHEREAS**, the Village desired to have a vision and plan for the community to refer to when addressing potential land uses and environmental impacts from the reuse of properties and the development of the vacant parcels in the Village; and

**WHEREAS**, the Village desired to be proactive in dealing with regional and inter-municipal issues, protecting its resources, and planning for community and/or service needs; and

**WHEREAS**, in recognition of the fact that the participation of citizens in an open, responsible, and flexible planning process would be essential to the designing of the optimum Comprehensive Plan, in September 2023, the Mayor introduced the Comprehensive Plan Steering Committee (hereinafter referred to as “Steering Committee”), who would oversee the development of the Comprehensive Plan; and

**WHEREAS**, between October 2024 and August 2024, the Steering Committee listened to experts and citizens, collected studies, and reviewed data. Members inventoried and analyzed existing conditions, surveyed and interviewed citizens, evaluated future trends, mapped and studied community resources, and ultimately made the recommendations included in this plan; and

**WHEREAS**, substantial opportunities for public input and comment were provided to the citizens of Palmyra, which included a community-wide survey, workshops, interviews, and Steering Committee meetings. A Public Hearing on Plan Adoption for SEQRA was held on January 23, 2025. Citizens participated extensively throughout the planning process and public meetings were well attended. Community members contributed thoughtful comments and suggestions, providing continual support to prepare an initial draft and then several re-drafts of the Comprehensive Plan; and

**WHEREAS**, the Comprehensive Plan is a vision document that identifies the important positive attributes and components that define the Village and provides a blueprint for the future; and

**WHEREAS**, the Comprehensive Plan will provide guidance to decision-makers, residents, property owners, businesses, and organizations through its vision statement, goals, objectives, and strategies relevant to the subject matter of creating diverse housing and homeownership opportunities, improving economic development and tourism, expanding and supporting local businesses, supporting schools, and building community capacity; and

**WHEREAS**, the Comprehensive Plan was finalized by the Village and Town of Palmyra Comprehensive Plan Steering Committee after distributing drafts of the plan and revising the document in response to issues and comments raised by the agencies and the public; and

**WHEREAS**, the Town Board, as Lead Agency, completed the State Environmental Quality Review (SEQR) process and issued a determination of environmental non-significance for the Comprehensive Plan on February 27, 2025. The Town Board took Action to adopt the Comprehensive Plan on February 27, 2025, and the Village of Palmyra, as an Interested Agency, intends to take action to adopt the Comprehensive Plan in March 2025.

**WHEREAS**, the members of the Village Board have carefully and thoroughly reviewed the Comprehensive Plan as revised and are satisfied that it meets the needs of the Village and the requirements of applicable laws.

**NOW THEREFORE BE IT FINALLY RESOLVED**, that the Village Board hereby adopts the Village and Town of Palmyra Comprehensive Plan dated February 2025 (Final Version), as an important planning tool that identifies a wide range of issues, initiatives, studies, projects, and programs which can be undertaken by various entities in the short-term and long-term.